

	<b>Section 1 – General</b>	<b>Yes / No</b>
1.4 & 1.5	Will be updated when position is known with regards to knowledge tests / driver assessments. If knowledge test is per taxi zone then so will taxi driver licences. It will be permitted to upgrade to include another taxi zone, provided they pass the knowledge test for the additional zone.	
NEW	Add in that "Licences issued by Councils other than Cornwall Council cannot be used to drive Cornwall Council licensed taxis and private hire vehicles."	
1.6	Agree as amended.	
1.6	Add "The right to live or work in the UK is time limited" And "Foreign driving licence which is time limited for use in the UK"	
1.7(c)	Agree additional wording.	
1.9	Agree as amended.	
	<b>Section 2 – Information</b>	<b>Yes / No</b>
	No amendments.	
	<b>Section 3 – Making an Application</b>	<b>Yes / No</b>
3.1	Will need to be updated when position is known with regards to knowledge tests. If knowledge test is per taxi zone then so will the issue of a taxi driver licence.  It will be permitted to upgrade to include another taxi zone, provided they pass the knowledge test for the additional zone.	
3.2	Agree as amended.	
3.3	Will need to include any driver assessments and knowledge tests (if required) as pre-application requirements.	
3.4	Agree as amended.	
3.4	CLARIFY section 3.4 in terms of licences expiring 6 months before an application i.e. if they have taken a previous knowledge test would this apply? Also if have been driving for a number of years and have never had a knowledge test would this still apply?  Suggest re-word to read:-  Applicants for renewal will not be expected to undertake and pass a knowledge test if they are renewing for the same taxi zone. However, if the previous licence expired more than six months ago this will be treated as a new application and passing a knowledge test will be required unless it has previously been undertaken and passed successfully.	
3.4	Remove the 2 week requirement to re-take the test. Amend to read:-	

	In the event of a failed knowledge test, you will be required to book another test date and pay a further test fee.	
3.4	Move this section to Section 4 Application Requirements.	
	<b>Section 4 – Application Requirements</b>	<b>Yes / No</b>
NEW	Insert new section within section 4 to cover driver assessments (if they are to be required)	
Before 4.1	Agree as amended.	
4.1	Add in "Licence holders who have a non UK driving licence will be required to exchange them for a UK driving licence within 12 months of any licence being issued and before application for renewal is made"	
4.2	Agree as amended.	
4.3	This section to be replaced with relevant information on the new requirements of the Immigration Act 2016. The appendix referred to will also be updated with the documents that need to be produced.	
4.4	Agree amended paragraph numbers 6 & 7.	
4.4	Amend beginning of paragraph 8 to read "The Council does not accept DBS's that have been obtained.....etc."  Add at the "unless the applicant has subscribed to the update service and it is for the correct workforce."	
4.4	At beginning of paragraph 10, add, Due to the Police Act 1997, the Council's Passenger Transport...etc.	
4.5	Agree as amended.	
4.5	If knowledge tests are to be required then add at the end "and when undertaking the knowledge test".	
4.6	Delete the comment at beginning so that medicals are retained at 3 yearly intervals.	
4.6	Delete the comment relating to Bruce tests.	
4.6	Agree all other amendments.	
4.7	Agree as amended.	
4.8	Agree as amended.	
4.9	Agree as amended.	
	<b>Section 5 – Relevancy and Consideration etc...</b>	<b>Yes / No</b>
Bullet Point	Agree as amended. (if knowledge test is to be required)	
Bullet Point	Add another bullet point related driver assessments if they are to be required.	
Violence	Agree as amended.	
Drunkenness	In relation to with or without vehicle. Agree as amended	
NEW	Incorporate the offences relating to refusal to give specimens for analysis into the narrative for Drunkenness in a motor vehicle / not in a vehicle.	
Major Traffic	Agree amend 2 years to 3 years.	
Speeding	Agree speed to read speeding.	

Mobile Phones	Re-word first paragraph to read "A very serious view will be taken of convictions for driving whilst using a mobile phone."	
Licensing Offences	Agree as amended.	
Outstanding charges	Agree as amended.	
Non-conviction	Agree as amended.	
General Conduct	Agree as amended.	
<b>Section 6 – Determining Applications</b>		<b>Yes / No</b>
First line	Agree as amended.	
NEW	Include a new second paragraph. "Applications can only be determined if all required information and documentation has been supplied."	
Once granted	Agree as amended and move to section 10.	
<b>Section 7 – Renewal Applications</b>		<b>Yes / No</b>
Paragraph 1	Agree as amended and update to state that driver assessment and / or knowledge tests (if it is decided they are required) will not apply to renewals.	
Paragraph 2	Move to end of section 4.6 in relation to medicals.	
Paragraph 3	Agree as amended and delete the query	
Paragraph 4	Agree as amended.	
NEW	Add in "Licence holders who have a non UK driving licence will be required to exchange them for a UK driving licence within 12 months of any licence being issued and before application for renewal is made"	
Paragraph 5	Agree amendment but replace "at least 6 weeks prior to" with "well in advance of"	
NEW	Add in that "Renewal applications should not be made more than 3 months in advance of the expiry date."	
Paragraph 6	Agree as amended	
Paragraph 8	Delete this paragraph. Relates to temporary licences, does not need to be stated. It states that licence will expire and cannot drive if renewal is not determined. If asked to give temp will liaise with legal however legal advice is that they should not be issued.	
<b>Section 8 – Conditions</b>		<b>Yes / No</b>
	Agree as amended	
<b>Section 9 – Code of Conduct</b>		<b>Yes / No</b>
	Agree as amended	
	Consider if the recommended code should or should not be a condition of licence? If Yes, conditions of licence and byelaw will need to be amended accordingly. Also, need to consider the content of Appendix 8 - can these be reasonably required as a condition?	

	<b>Section 10 – Cautions etc.</b>	<b>Yes / No</b>
Paragraph 1	Agree as amended but also replace the words in the brackets to read (this includes fixed penalty notices and taking a speed awareness course instead of any endorsements)	
NEW	Add after paragraph 1. "This reporting requirement is not limited to offences or allegations whilst acting as a licensed driver. All matters listed must be reported."	
Paragraph 2	Agree as amended.	
Paragraph 3	Agree as amended.	
Paragraph 4	Delete "and drivers" form the first line.	
	<b>Section 11 – Medicals</b>	<b>Yes / No</b>
	Agree as amended	
	<b>Section 12 – Legislation</b>	<b>Yes / No</b>
	No amendments.	
	<b>Section 13 – Consultation</b>	<b>Yes / No</b>
	Update with consultation details.	
	<b>Section 14 – Medicals</b>	<b>Yes / No</b>
	Website links to be inserted.	
	<b>Appendix 1- Knowledge Test</b>	<b>Yes / No</b>
	If knowledge tests are to be required then this Appendix will need to be replaced once the Committee has received a further report and agreed the process / content.	
	<b>Appendix 2– Right to Work</b>	<b>Yes / No</b>
	This Appendix will need to be replaced with the documents that are now required to be produced under the Immigration Act 2016.	
	<b>Appendix 3– DBS Guidance</b>	<b>Yes / No</b>
	The current DBS guidance notes will need to be inserted into the Appendix.	
	<b>Appendix 4– Update Service</b>	<b>Yes / No</b>
	The current guidance for the update service will need to be inserted into the Appendix.	
	<b>Appendix 5- Medical Form</b>	<b>Yes / No</b>
	No amendments	
	<b>Appendix 6 – Private Hire Conditions</b>	<b>Yes / No</b>
Initial paragraph	Agree as amended	
Condition 2	Agree as amended	
Condition 8	Agree as amended	
Condition 9	Agree as amended	
Condition 10	Agree as amended	
Condition 13	Agree as amended	
Condition 15	Agree as amended	
Condition 16	Agree as amended	
Condition 17	Agree as amended	
Condition 18	Agree as amended	
Condition 19	Agree as amended	

Condition 21(ii)	Agree as amended	
Condition 24	To be consistent with wording in main document, re-word as:- "A licensed private hire vehicle driver must inform the Council if they are convicted or cautioned for any offence or receive any endorsement on their driving licence (this includes fixed penalty notices and taking a speed awareness course instead of any endorsements) or if they are charged with anything or if an allegation is made against them within 7 days.... etc."	
Condition 25	Replace "Drivers" with "Proprietors"	
NEW	List conditions 25 & 26 as notes rather than as conditions.	
<b>Appendix 7 – Byelaws</b>		<b>Yes / No</b>
Initial paragraph	Agree as amended	
Byelaw 2	Agree as amended	
Byelaw 4	Agree as amended	
Byelaw 5	Agree as amended	
Byelaw 2	Agree as amended	
Byelaw 8	Agree as amended	
Byelaw 9	Agree as amended	
Byelaw 11	Agree as amended	
Byelaw 13	To be consistent with wording in main document, re-word as:- "A licensed hackney carriage driver must inform the Council if they are convicted or cautioned for any offence or receive any endorsement on their driving licence (this includes fixed penalty notices and taking a speed awareness course instead of any endorsements) or if they are charged with anything or if an allegation is made against them within 7 days.... etc."	
Byelaw 21 (ii)	Agree as amended	
Byelaw 22	Agree as amended	
Byelaw 23	Agree as amended	
Byelaw 24	Agree as amended	
	AMEND comment about reporting accident within 72 hours so that "Drivers" is replaced with "Proprietors".	
	INSERT a heading "Notes" for the last 2 matters.	
<b>Appendix 8 – Code of Conduct</b>		<b>Yes / No</b>
	Re-visit the content if this is to become a condition of licence. Need to update conditions / byelaws if this is the case.	
	Consider suggested additions	